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Reports and Financial Statements for the year to 31 December 2016

Asaph Christian Trust, Registered Charity Number 1063188

20170427



## **REPORTS AND FINANCIAL STATEMENTS FOR THE YEAR TO 31 DECEMBER 2016**

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website: <http://asaphchristiantrust.org/>

Registered Charity Number 1063188

The Asaph Christian Trust  
134 Wellington Road  
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Middlesex  
EN1 2RS  
United Kingdom

# ASAPH CHRISTIAN TRUST REPORTS AND FINANCIAL STATEMENTS FOR THE YEAR TO 31 DECEMBER 2016

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# Annual Report

## Vision

Asaph Christian Trust advances the Christian faith through music, arts and preaching.

## Declaration of Trust: 01 March 1997

Registered Charity number: 1063188

## Contact

The Chairman, 134 Wellington Road, Enfield, Middlesex EN1 2RS Telephone: 07976 254 190

## Bank

NatWest, Enfield Branch, 9 The Town, Enfield, Middlesex EN2 6LH

## Independent Examiner

Brian Robson, Tax Advisor, 34 Ravenscraig Road, New Southgate, London N11 1AD

## Members of the Board of Trustees

R T Carver	(appointed 25 November 2011)
R Staton	(appointed 04 May 2012)
M Drummond	(appointed 08 November 2012)
Peter Hutchinson	(appointed 09 March 2015)

## Board of Trustees

- Advances the Christian faith through music, arts and preaching.
- Respects the Declaration of Trust in the Trust Deed, the law of the land, the Charity Commission, the HMRC provision for Gift Aid, the Data Protection Act.
- Votes for new members, inducts new members, elects officers, agrees issues, protects assets, keeps records, and minimises risks.
- Promotes the original vision for public beneficiaries, donors, supporters and contractors.
- Works together with volunteers who sing, speak, play, invite, encourage, steward, refresh, pray, fund and support the trust.

## 2016 Highlights of the year

- 09 Jan 2016 Reception for Friends and Supporters Network, promoted by MAG Outreach, Cockfosters, Hertfordshire
- 24 Jan Expanding Vision: a concert for partners, Cockfosters
- 31 Jan Favourite Things, music for voices, flute, organ and piano, Asaph Ensemble, Enfield: a concert in aid of All People All Places, Charity number 1139885, which helps to provide Night Shelters for the Homeless of Enfield and Haringey,
- 27 Feb Support for David Hooke, conducting Adoramus Orchestra and Singers, Tragedy to Majesty, Concert, Palmers Green
- 06 March Favourite Things, music for voices, flute, organ and piano, and presentation Asaph Ensemble, Bush Hill Park, Enfield, Donations in aid of a family with health needs.
- 25 March Easter Meditation, Some Say Love Is..., Asaph Singers, Hadley Wood, Barnet
- 26 March Easter Meditation, Some Say Love Is..., Asaph Singers, Grange Park, London
- 12 May Asaph Ensemble Concert, Seniors Group, Frogmore, Herts,
- 28 May Asaph Ensemble Concert, Burnham-on-Crouch, Essex
- 25 June Support for David Hooke, conducting Adoramus Choir and Orchestra Summer Love Classics with David Buckley, Northwood, Middlesex
- Jun - Sept Music to Refresh the Soul, summer concerts, High Beech, Epping, Essex: 19 Jun, 17 Jul, 21 Aug, 18 Sep
- 19 Jun Music to Refresh the Soul: The Hall Ensemble: Cello and Piano High Beech, Epping, Essex
- 17 Jul Music to Refresh the Soul: The Jericho Trumpet Choir, High Beech, Epping, Essex
- 21 Aug Music to Refresh the Soul: Asaph Ensemble, Favourite Things for voices, flute, organ and piano, High Beech, Epping, Essex
- 18 Sep Music to Refresh the Soul: City Light and Second Fiddle, High Beech, Epping, Essex
- 25 Sep Adoramus Orchestra meets vision, Cockfosters

01 Oct	Nicola Hooke and Messiah, new building, St.Albans, Herts
06 Oct	Listening and hearing, Cameo, Cockfosters, David and Nicola Hooke
26 Nov	Support for David Hooke, conducting Vivaldi's Gloria Adoramus Choir and Orchestra, Chorley Wood, Herts
27 Nov	Support for David Hooke, conducting Vivaldi's Gloria Adoramus Choir and Orchestra, Wood Green, London
10 Dec	Support for David Hooke, conducting Celebrate Christmas, Adoramus Choir and Orchestra, Enfield

## 2016 Aims and achievements

The object of the Trust is to advance the Christian faith in the lives of the general public. The trust aims to achieve its object by being known for powerful and sensitive performance in music, arts and preaching. The services of the trust are offered systematically to a network of partners in writing and by word of mouth, and activities are advertised as appropriate to the general public.

The Trust promotes concerts and music events where Christian life and faith is presented in styles ranging from classic to modern, with audiences numbering from 20 to 600, musicians from two to 50, and singers from two to 80. Highlights of the year 2016 are given above.

The Trust aims for a strong sense of the Christian community as we worship in God's presence; reaching out with local churches; sowing the good news about Jesus Christ; communicating sensitively and with humour; sharing burdens and literature; building bridges between musicians, singers and local authorities; working in the United Kingdom, Europe and western Asia.

The Trust engages the services of music director David Hooke, who is dedicated to achieving these high standards in Christian outreach, music, art and preaching.

## Public benefit

The Asaph Christian Trust recognises the need to carry out its charitable activities with the benefit of the general public at the centre of its plans. We aim to reach a wide spectrum of the community, both as audience and as performers. We plan to include everyone, introducing delight and deep truth through classical music to some, while actively maintaining our core support with others.

The Trust offers free admission to our very own events. We note strong support and positive feedback from audiences and collaborators, while working with local churches for the public benefit. The Asaph Ensemble raised funds for a charity, which helps to provide night shelters for the homeless. It also raised funds for a family with health needs.

The Trustees have due regard to the guidance issued by the Charity Commission on public

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benefit when reviewing our aims and objectives and in planning future activities. The trustees consider that the trust's activities reflect our aims and objectives, and that they are designed to provide accessible benefits to appropriate public sectors.

## **2017 Plans**

The trust will continue advancing the Christian faith through music, arts, preaching, and presenting concerts in the United Kingdom. Our Music Director will take the first four months of the year to study and develop vision for the work of the Trust.

## **How to contact the Music Director about hosting events**

Our music director David Hooke receives invitations to provide concerts, and musical collaborations with churches and seniors groups. Contact details are available on <http://asaphchristiantrust.org/>

# Financial statements

## Responsibilities

The Board of Trustees keeps confidential account of transactions; discloses the financial position of the fund; complies with the requirements of the Charities Act 2011; safeguards assets; prevents fraud; issues reports each year on policies, assets, liabilities, income and expenditure.

## Assets

There was a financial surplus in the 12 months to 31 December 2016. Receipts for the year exceeded payments by £424. Cash funds stood at £44,720. The trust has no assets or liabilities beyond cash held in the bank account.

The trustees consider the major risks to which the charity is exposed and have taken steps to minimise or mitigate their effect.

## Income

The trustees look to God to supply the financial needs of the trust by means of donation, monthly direct debits, automated bank payments, legacies and Gift Aid. In 2016 donations reduced by 13%, and total income by 18%. The demographic profile of our benefactors inevitably changes with time. Gift Aid repayments appear to be (43%) less in this report partly because of arrears from the third quarter in 2014 claimed and paid in 2015, and partly because of a reduction in regular donations in 2016. The HMRC scheme for Gift Aid remains an important source of charitable income for the trust at no extra cost to donors. Funds could rise through increasing monthly giving and, if necessary, applying to grant-making bodies.

## Expenditure

In 2016 total expenditure fell by 3%. Costs fell for fundraising by 63%, and for performers by 40%.

## Taxation

The Trust is exempt from taxation on income, under Sections 524 and 525, Income Tax Act 2007. Value Added Tax (VAT) is included in the expenses. Like most charitable trusts, at no extra cost to its donors, this trust benefits from tax repayments under the HMRC scheme for Gift Aid.

## Policy on reserves

Funds are held in reserve for the work of the trust. We aim to maintain sufficient reserves for at least the next six months of charitable expenditure.

# This report

Has been prepared in accordance with our accounting policies and complies with charity law, the trust's governing documents and the "Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2005)". It covers the 12 months ended 31 December 2016. It was approved by the Trustees on 12 June 2017 and is signed on their behalf by:

Trustee:

R T Carver

## Income and Expenditure Account

	<u>Notes</u>	<u>2016</u> £	<u>2015</u> £
<b>Income</b>			
Donations		<b>27,013</b>	30,964
Gift Aid	1	<b>2,535</b>	4,447
Miscellaneous	2	<b>32</b>	500
		<b>29,580</b>	35,911
<b>Expenditure</b>			
General charitable activities	3	<b>28,476</b>	30,319
Fundraising costs	4	<b>155</b>	424
Administrative costs	5	<b>125</b>	201
Miscellaneous	6	<b>400</b>	(977)
		<b>29,156</b>	29,967
Surplus (deficit) of income over expenditure		<b>424</b>	5,944
<b>Net movement in funds</b>			
Funds brought forward		<b>44,297</b>	38,353
Net Assets		<b>44,720</b>	44,297
<b>Represented by:</b>			
Cash in hand		<b>0</b>	0
Cash at bank		<b>44,720</b>	44,297
Unpresented cheques		<b>0</b>	0
Uncleared receipts		<b>0</b>	0
Gift aid recoverable		<b>0</b>	0
		<b>44,720</b>	44,297

There were no recognised gains or losses for either the year to 31 December 2016 or the year to 31 December 2015 other than those included in the Statement of Financial Activities. The income and results derive from continuing activities.

**Notes to the income and expenditure account**

	<u>2016</u>	<u>2015</u>
1 <u>Gift Aid: repayments received:</u>		
	<b>2,535</b>	4,447
	<b>2,535</b>	4,447
2 <u>Miscellaneous income</u>		
Sales	32	0
Asaph Ensemble in 2015	<b>0</b>	500
	<b>32</b>	500
3 <u>General charitable activities</u>		
Contracts / performers	<b>28,476</b>	28,866
Travel / tours	<b>0</b>	1,453
	<b>28,476</b>	30,319
4 <u>Fundraising</u>		
Leaflets / publicity	155	241
Catering	<b>0</b>	183
	<b>155</b>	424
5 <u>Administrative costs</u>		
Insurance	125	0
Other	<b>0</b>	201
	<b>125</b>	201
6 <u>Miscellaneous expenditure</u>		
Making Music, membership	<b>350</b>	0
Hire of premises	<b>50</b>	
Bank errors	<b>0</b>	(977)
	<b>400</b>	(977)

## Notes to the financial statements

### 1. Accounting policies

#### a) Basis of accounting

The statements of account have been prepared on a cash basis, under the historical cost convention and in accordance with the provisions of the Charity (Accounts and Reports) Regulations, the Statement of Recommended Practice Accounting and Reporting by Charities (SORP 2005) and the Financial Reporting Standard for Smaller Entities (effective April 2008).

#### b) Income and donations

Donation income is recognised when received. Gift aid income is recognised when received from HMRC. Volunteer time is not included in the financial statements.

#### c) Expenses

Expenses are accounted for on a cash basis.

#### d) General charitable activities

Costs relating to the contractor and other musicians or singers, are included under this heading.

#### e) Fundraising Costs

Publicity and concerts, to raise funds for outreach, cost £155 (year to 31 Dec 2015: £424).

### 2. Trustees

The trustees received no remuneration. During the 12 months a payment of £76 was made to one of the trustees in reimbursement of out of pocket expenses incurred on the Trust's behalf (year to 31 Dec 2015: £36).

### 3. Charitable Activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for the beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them. Resources expended include attributable VAT, which cannot be recovered.

### 4. Staff

The charity has no direct employees. Outsourced contractors' costs are included under charitable costs. Travel costs relate to expenses and to some living allowances incurred in travelling to concerts. Grants payable are charged to the statement of financial activities in the year in which the contract is made with the principal contractor.

### 5. Governance

Governance costs relate to the cost of compliance with statutory requirements and Trustee Indemnity insurance.

### 6. Approved by the Trustees in 2017 and signed on their behalf by:

Chair: R T Carver

Trustee: R Staton

## **Independent examiner's report to the trustees of The Asaph Christian Trust**

I report on the accounts of the Trust for the 12 months ended 31 December 2016, which are set out on pages 1 to 10.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility:

- to examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Name:** Brian Robson BA (Hons)

**Address:** 34 Ravenscraig Road, London N11 1AD

**Date:** 2017